

**AVON TOWNSHIP MINUTES**  
**MONTHLY BOARD MEETING**  
**433 E. Washington Street, Round Lake Park, IL 60073**  
**November 16, 2015**  
**7:00 p.m.**

**1. Call Meeting to Order:** 7:00 p.m.

**2. Pledge of Allegiance**

**3. Roll Call**

Trustee DeLaMar – present	Trustee McNeill – present	Trustee Larson – present
Trustee deGroh – present	Supervisor Rusch – present	<u>Quorum Met</u>

Also present, Clerk Kearby, Attorney Dietz, Assessor Ditton and Commissioner Kula

**4. Approval of Minutes**

Motion was made by Trustee McNeill and seconded by Trustee deGroh to approve the October 12 General Meeting minutes.

Trustee McNeill – aye	Trustee Larson – abstain	Trustee deGroh – aye
Trustee DeLaMar – aye	Supervisor Rusch – aye	<u>Motion Carries</u>

**5. Public Participation on agenda items only.**

No public spoke.

**6. Reports:**

- a. Supervisor Rusch submitted a written report highlighting the activities for the month of October. She noted an increase in contribution requested from Northwest Dem in order to sustain the busing program. The TOI conference she, Ms. Summerville and Mr. McArtin attended was very worthwhile. Supervisor reported her findings on the ability for the Township to declare bankruptcy. Trustee deGroh noted the increase in General Assistance and complimented the office on the good job. She inquired on what happens when funds are no longer available. Supervisor Rusch noted we could transfer funds from another line item.
- b. Highway Commissioner Kula highlighted items contained in his written report to the Board. He noted continued work on securing the Community Development Grant with Gewalt Engineering. He noted the purchase of salt and a tailgate spreader to prepare for the winter to come. Trustees were provided a detailed report on the emails, phone calls and personal visits with community members for the Trustees. Trustee deGroh asked about the personal visits.
- c. Assessor Ditton noted items from his written report to the Board. He accounted that there were twice as many appeals from the number last year and he was spending time getting evidence for the Board of Review.
- d. Clerk Kearby highlighted items from her written report. The board was updated on the next steps to updating and systematizing the record keeping process by creating a master category list that mirrors how records are stored as dictated by statute. There was an update provided on private communications and FOIA regulations.
- e. Trustee Reports as Necessary  
Trustee DeLaMar reported on the Avon Community Food Pantry. They are closing their fiscal year. This year as of October, 306,740 lb. of food have been distributed, 942.5 hours open to the public, serving 25,682 people, 617 families a month and spending \$32,739.56 with Northern Illinois Food Bank. She also noted the Pantry's efforts for healthier food by purchasing whole grain pasta, brown rice, healthier cereal and shelf stable milk.

**7. Discussion and Approval of Resolution 2015-11-16-HWY**

A motion was made by Trustee DeLaMar and seconded by Trustee deGroh to approve Resolution 2015-11-16 HWY.

Trustee McNeill – aye                      Trustee Larson – aye                      Trustee deGroh – aye  
Trustee DeLaMar – aye                      Supervisor Rusch – aye                      Motion Carries

**8. Discussion and Action on Transfer Resolutions 2015-11-16 T**

Motion was made by Trustee Larson and seconded by Trustee deGroh to approve Resolution 2015-11-16 T.

Trustee deGroh – aye                      Trustee DeLaMar – aye                      Trustee McNeill – aye  
Trustee Larson – aye                      Supervisor Rusch – aye                      Motion Carries

**9. Discussion and Action on Health Insurance Open Season Agreement**

A fact sheet was presented to the Board. Supervisor Rusch reported that all employees were informed together and then private meeting were held to discuss insurance options and solicit there input.

A motion was made by Trustee deGroh and seconded by Trustee Larson to approve Blue Cross Blue Shield HMO and CIGNA VEBA PPO and to eliminate the 10% employee contribution for those choosing the PPO.

Trustee DeLaMar – aye                      Trustee McNeill – aye                      Trustee Larson – aye  
Trustee deGroh – aye                      Supervisor Rusch – aye                      Motion Carries

**10. Presentation of Bills:** Without Objection Supervisor Rusch Moved Bills before the discussion and action on the ordinances.

A motion was made by Trustee Larson and seconded by Trustee DeLaMar to approve the Pre-Paid Bills.

Discussion: Trustee deGroh noted how much the garbage bill has gone down. Discussion was noted on the five grants that were allocated. Trustee deGroh asked if the process had been followed according to policy. Supervisor Rusch noted that there needs to be categories added to the application. The last three had no applications. Supervisor Rusch noted late application but she will make sure they are all attached. Trustee Larson inquired about the accounting fees. Noted the charge was in excess of \$500. And there was not a request for using credit card. Supervisor Rusch said she would send out an email regarding the fees in the future.

Trustee McNeill – aye                      Trustee Larson – nay                      Trustee deGroh – aye  
Trustee DeLaMar – aye                      Supervisor Rusch – aye                      Motion Carries

A motion was made by Trustee Larson and seconded by Trustee McNeill to approve the Outstanding Bills.

Discussion was continued by Trustee deGroh regarding Center for Enriched Learning and Senior Tickets. Supervisor Rusch will email her as to why we have not received her application. We did allocate less money than they requested.

Trustee deGroh – aye                      Trustee DeLaMar – aye                      Trustee McNeill – aye  
Trustee Larson – aye                      Supervisor Rusch – aye                      Motion Carries

**11. Discussion and action on the 2015 Tax Levy Ordinance & Truth in Taxation Hearing**

Attorney Dietz noted the requirements of setting the levy and our time requirements.

a. Resolution 2015-11-16TO

A motion was made by Trustee Larson and seconded by Supervisor Rusch to approve Resolution 2015-11-16 TO.

Discussion was noted that we did not need an increase in General Assistance. The General Assistance is set by statute. Attorney Diets noted that we could transfer funds. Supervisor Rusch noted General Assistance could remain the same so at a Town Hall Meeting could transfer the excess into other funds.

Clerk Kearby asked if we can levy for Tort. Attorney Diets was told by the Clerk that we would have to do a referendum to levy for Torte. Attorney Dietz reminded us that even if we propose the levy that does not mean that we could bank on that amount.

Supervisor Rusch noted that we will be \$200,000 over revenue so we have to increase the levy especially as we could not go into bankruptcy.

Trustee deGroh – nay  
Trustee Larson – aye

Trustee DeLaMar – aye  
Supervisor Rusch – aye

Trustee McNeill – aye  
Motion Carries

b. Resolution 2015-11-16 HWYO

Discussion was held on the current rate. Commissioner Kula noted that at this time he could operate under the current levy. Trustee McNeill noted areas that showed a need. Commissioner Kula said they had already adjusted for those areas and was not requesting additional levy amounts. The increase of 4% would only see an increase about \$1500. Commissioner Kula states that he can live within the current levy.

Motion was made by Trustee deGroh and seconded by Trustee DeLaMar to approve Resolution 2015-11-16 HWYO.

Trustee DeLaMar – aye  
Trustee deGroh – aye

Trustee McNeill – aye  
Supervisor Rusch – aye

Trustee Larson – aye  
Motion Carries

c. Ordinance: 2015-11-16PRO corrected copy to be sent once the hearing is set. Attorney Dietz noted that setting the Hearing will be translated to this ordinance and will be approved on December 14. This is actually the same as HWYO.

d. Truth in Taxation Hearing

Motion was mad by Trustee Larson and seconded by Trustee DeLaMar to set a Truth in Taxation Hearing for December 14, 2015 at 6:45 p.m. and hold our regular meeting right after the Truth in Taxation Hearing.

Trustee deGroh – aye  
Trustee Larson – aye

Trustee DeLaMar – aye  
Supervisor Rusch – aye

Trustee McNeill – aye  
Motion Carries

## 12. Old Business

Supervisor Rusch noted BIOs need to be given to her. The doors have been delayed so you have to walk around to the other end of the hall.

## 13. New Business

Supervisor Rusch noted that rental agreements have to be done at a Town Hall Meeting.

## 14. Executive Session – No executive session was called.

## 15. Public Participation

No public participation at this time.

## 16. Adjournment.

Motion was made by Trustee Larson and seconded by Trustee deGroh to adjourn.

All in favor say aye. Opposed? Motion carries by acclamation.

*Avon Township is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting of facilities, are asked to call the Township office prior to the meeting.*

